

# 40<sup>th</sup> Roustabout Training



Offered by: Doyon Drilling, Inc., Doyon, Limited, and Tanana Chiefs Conference

**To be considered for the Roustabout training program, you must be a Shareholder of Doyon, Limited**

**\*DEADLINE Tuesday, September 3, 2019 at 5 PM**

APPLICATIONS MUST BE SUBMITTED BY THE DEADLINE

\*Applications received after this date or received incomplete by this date will not be considered.

Note: Doyon will not accept applications after the deadline regardless of the date in which it is postmarked.

PLEASE REVIEW ALL DOCUMENTS AND SIGN APPLICATION

## Document Checklist:

1. \_\_\_ COVER LETTER (See FAQ number 4 for examples)
2. \_\_\_ APPLICATION (filled out completely and neatly)
3. \_\_\_ RESUME (complete up-to-date work history)
4. \_\_\_ LETTER(S) OF REFERENCE (current/former employers/educators/village council etc.)
5. \_\_\_ INCLUDE COPIES OF TRAINING CERTIFICATES/CERTIFICATIONS/DIPLOMA ETC.
6. \_\_\_ MANDATORY: PROVIDE A RECENT CRIMINAL HISTORY REPORT Available through the Department of Public Safety/Alaska State Troopers for a fee of \$20.00. For more information: <http://dps.alaska.gov/statewide/background/>.
7. \_\_\_ TANANA CHIEFS CONFERENCE HOUSEHOLD INCOME VERIFICATION (page 3 of Application)

\*NOTE\* AN ADDITIONAL INCOME ASSESSMENT APPLICATION WILL BE REQUIRED – If selected for training and living within the Doyon/TCC region.

**TRAINING IS OPEN TO SHAREHOLDERS OF DOYON, LIMITED**

**SEND COMPLETED APPLICATIONS TO:**

**Doyon, Limited**  
**ATTENTION: Roustabout**  
**1 Doyon Place, Suite 300**  
**Fairbanks, AK 99701-2941**  
**907-459-2127**  
**1-888-478-4755 ext. 2127**  
**Fax: 907-459-2115**  
**[outreach@doyon.com](mailto:outreach@doyon.com)**

**\*You may also email and fax applications.**

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED**

**Roustabout FAQs:** The following are Frequently Asked Questions (FAQs) about roustabouts with Doyon Drilling, Inc. (DDI).

1. What is a roustabout?  
A roustabout is an entry-level position with DDI that performs duties to support rig operations and maintenance and is accountable to the roustabout pusher/driller.
2. What qualifications are needed to be a roustabout?  
Applicants must be a Doyon, Limited shareholder, 18 years of age or older, be physically capable to perform job functions, able to pass medical, drug and alcohol screening, and be dependable.
3. Why should I write a cover letter?  
The purpose of a cover letter is your opportunity to sell yourself and complement the factual achievements listed on your résumé with a personal touch.
4. What should I include in the cover letter?  
Your cover letter should emphasize, why you are applying to become a Roustabout with Doyon Drilling, Inc., and what do you hope to gain or accomplish from the experience? Describe your education, training and/or work experience. Include your career goals and how you are currently working to achieve them. It is recommended to include an explanation, if there are gaps in employment on your résumé. (Research how to create a cover letter or contact the shareholder outreach department for assistance at [outreach@doyon.com](mailto:outreach@doyon.com) or 907-459-2085.)
5. What is the wage for a roustabout?  
The starting wage for a roustabout is \$27.09/hour and about \$40.64 overtime.
6. What is the work schedule?  
Schedules vary, but generally they are a two weeks on, two weeks off rotation.
7. What are the accommodations?  
Accommodations include full catering, lodging in 1-2 man rooms, and roundtrip airfare between Anchorage and your worksite. Employees are responsible for their own travel if they live outside Anchorage (to and from Anchorage).
8. What does it take to work at DDI?  
To work at DDI, employees leave their families for 2 weeks or more at a time. Because of the time away from home and the physical demands of the job, it is important for employees to be physically and mentally strong, supportive of the stringent safety program and be a team player.
9. What are common reasons employees leave DDI?  
Common reasons employees leave DDI include missing flights, alcohol and drug related issues, home and family situations and medical circumstances.
10. What are the pros of working for DDI?  
There are many reasons why DDI is a great place to work. Employee teamwork, prestige, excellent pay, retirement and benefits, rotational schedules and opportunities for advancement.
11. What are the cons of working for DDI?  
As with any place of employment, there are downsides that should be considered. At DDI, employees can expect to be absent from home for extended periods of time, miss special occasions with family and friends, work monotonous assignments, work long hours in extreme weather conditions and isolation.
12. Where can I learn more about DDI?  
Visit the DDI website at [www.doyondrilling.com](http://www.doyondrilling.com).

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**Doyon, Limited**  
**1 Doyon Place, Suite 300**  
**Fairbanks, Alaska 99701**  
**907-459-2127**  
**1-888-478-4755 ext. 2127**  
**Fax (907) 459-2115**

**Doyon, Limited, Doyon Drilling, Inc., & TCC**  
**Roustabout Training Application**

Please Type or Print Neatly

**TRAINING IS OPEN TO SHAREHOLDERS OF DOYON, LIMITED**

**DEADLINE Tuesday, September 3, 2019 at 5 PM**

Last Name:	First Name:	Middle Name:	Date:
Mailing Address:	City:	State:	Zip Code:
Home Phone Number:	Cell or Msg. Number:	E-Mail Address:	

Are you enrolled in a village corporation?  Yes  No If yes, please list: \_\_\_\_\_

Do you currently work or have you worked for a Doyon Subsidiary?  Yes  No

Company Name:	Position:	Dates Employed:
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**EDUCATION**

HIGH SCHOOL	NAME/LOCATION	FIELD OF STUDY	HS DIPLOMA <input type="checkbox"/> GED <input type="checkbox"/>	DATE GRADUATED / DEGREE
VOCATIONAL/TECHNICAL SCHOOL				
COLLEGE/UNIVERSITY				

How did you hear about the roustabout recruitment?  Family/friend  Doyon website  Tanana Chiefs  Other: \_\_\_\_\_

Have you ever applied for the roustabout training program before?  Yes  No which year? \_\_\_\_\_

Have you ever been selected for an interview?  Yes  No which year? \_\_\_\_\_

If yes, please explain how you have improved your experiences since your last application: \_\_\_\_\_

Do you have a valid driver's license?  Yes  No

Are willing to work in an environment where there is a zero tolerance for drugs and alcohol?  Yes  No

Are you willing to work in a remote location for extended periods?  Yes  No

Are you willing to actively participate in and support the company safety policies and procedures?  Yes  No

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## TRADES SKILLS/WORK EXPERIENCE

Please indicate the months/years of experience next to those trades which you have experience:

\_\_\_\_\_ Electrician      \_\_\_\_\_ Carpenter      \_\_\_\_\_ Plumber  
\_\_\_\_\_ Mechanic      \_\_\_\_\_ Ironworker      \_\_\_\_\_ Equipment Operator  
\_\_\_\_\_ Laborer      \_\_\_\_\_ Welder      \_\_\_\_\_ Other \_\_\_\_\_

## MECHANICAL APPITUDE

Check the term(s) which best describes your mechanical skill level:

Small engine     Light duty     Heavy duty     Troubleshooter     none

## Equipment and Machinery operated and repaired

In the space below, please list the type(s) of equipment and machinery you have operated and/or repaired.

Equipment/machinery	Formal Training/Self-taught/OJT?	Years/Months of experience
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## TRAINING CERTIFICATES/CERTIFICATIONS/LICENSES

1. Do you have any certifications and/or technical licenses?  Yes  No

If yes, what kind: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

2. Have you received any safety training?  Yes  No

If yes, what kind: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

## MILITARY SERVICE

1. Have you ever served in the United States military?  Yes  No

Branch of Service: \_\_\_\_\_

Dates of service: \_\_\_\_\_

Type of discharge: \_\_\_\_\_

Occupational Specialty: \_\_\_\_\_

## PERSONAL INFORMATION

1. Have you ever been terminated from a job?  Yes  No

If yes, why? \_\_\_\_\_

2. Are there any reasons why you could not work in a remote setting?  Yes  No

If yes, why? \_\_\_\_\_

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**TANANA CHIEFS CONFERENCE  
HOUSEHOLD INCOME VERIFICATION**

*(This page allows TCC to see who might qualify for Training services through Employment & Training Program.)*

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

I AM A(n):    \_\_\_ Single Parent with dependent(s) (list below)  
               \_\_\_ Parent in two-parent family with \_\_\_\_\_ dependent(s) and spouse (list below)  
               \_\_\_ Other, specify    \_\_\_ married \_\_\_ widowed    \_\_\_ separated    \_\_\_ divorced    \_\_\_ independent

**LIST SELF, SPOUSE, AND DEPENDENTS:**

Name	Tribe	Relationship	DOB	Place of Birth

**I AM CURRENTLY:**

\_\_\_ Unemployed, last day worked \_\_\_\_\_  
 \_\_\_ Employed \_\_\_ full time \_\_\_ part-time at \$ \_\_\_\_\_ per hour for \_\_\_\_\_ hours per week. Date Started \_\_\_\_\_  
 Receiving fringe benefits \_\_\_ yes \_\_\_ no    Receiving health benefits \_\_\_ yes \_\_\_ no    Last wage per hour \_\_\_\_\_  
 \_\_\_ Not in labor force. Explain: \_\_\_\_\_

**FINANCIAL STATEMENT**

- |  |       |       |
|--|-------|-------|
|  | yes   | no    |
| 1. Are you or a family member receiving ASAP welfare benefits?                               | _____ | _____ |
| Per month \$ _____ Name of Recipient(s) _____  |       |       |
| 2. Are you or a family member receiving Unemployment Benefits?                               | _____ | _____ |
| Per week \$ _____ Name of Recipient(s) _____   |       |       |
| 3. Have you recently moved from your home community to attend training or accept employment? | _____ | _____ |
| Date moved _____ Name of village, city relocated from _____                                  |       |       |

**FAMILY INCOME** (List GROSS income of all family members, including self):

Name	Relationship	Source of Income (Do not Include public asst., unemployment or G.A.)	90 days	6 months	12 months

Total Family Income (90 days) \_\_\_\_\_  
 Total Annualized Income (6 mon. income x2) \_\_\_\_\_  
 Total Family Income (12 mon. actual) \_\_\_\_\_

CERTIFICATION: I certify that the information provided is true to the best of my knowledge. I am also aware that the information I have provided is subject to review and verification and I may have to provide documentation to support this application. I authorize Tanana Chiefs Conference to verify any and/or all statements made by me in this application with Employment Security; Department of Health and Social Services; my regional corporation; my village corporation or council; other Employment Assistance, WIA, and NEW grantees and/or former employers for the purpose of verifying eligibility. I further certify that I have not knowingly and/or willingly made any misstatement for the purpose of obtaining Employment Assistance, WIA or NEW funds and benefits; and that, further, I am aware that it is a crime to deliberately and knowingly falsify any application for Federal benefits or State benefits. I am also aware that I am subject to immediate termination if I am found ineligible after enrollment and may be prosecuted for fraud and/or perjury if false information was provided on this application. I also have received a copy of the grievance procedure on this date.

*\*I acknowledge that I understand and agree to the above certification\**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Authorization for Release of Information**

Except as may otherwise be provided in Doyon's preference policies, Doyon, Limited & Doyon Family of Companies does not discriminate on the basis of race, religion, color, national origin, age, physical or mental disability, gender, sexual orientation, marital status, changes in marital status, pregnancy, parenthood, status as a Vietnam-era or special disabled veteran, or other classifications protected by law.

Doyon, Limited & Doyon Family of Companies conform with Section 403 of Public Law 93-153 and 43 C.F.R. Part 27. Preference will be given to Doyon shareholders and shareholders of other Alaska Native corporations in accordance with Title 43 U.S. Code 1626(g) and Title 42 U.S. Code 2003-2(i).

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED**

CERTIFICATION OF APPLICATION: I hereby certify that all information given on or in connection with this application is true and complete to the best of my knowledge and belief. I understand that any misrepresentation or concealment of material fact will be sufficient grounds for rejection of my application and/or removal from the eligible list and the Doyon Talent Bank.

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SIGNATURE

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DATE

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